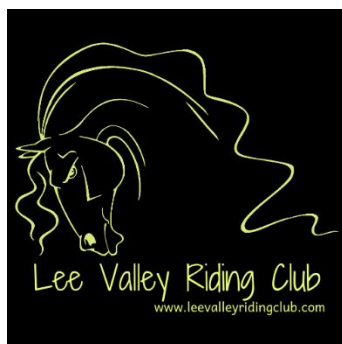


## Constitution of Lee Valley Riding Club

### Lee Valley Riding Club

1. The club shall be known Lee Valley Riding Club as the club.
2. The clubs address shall be that of the residing secretary.
3. The official club colours are black and gold. (New logo)



### Aims and Objectives

4. The objects of the club shall be:
  - i. To encourage riding as a sport and recreation, to promote good fellowship, and to improve and maintain the standard of riding and horsemanship among the club members for their enjoyment.
  - ii. To organise instructional meetings, lectures, competitive events and all other activities deemed to further these objects.
  - iii. To support and co-operate with recognised organisations interested in the breeding and use of all breeds and types of horses and ponies.
  - iv. To maintain full affiliation to the Association of Irish Riding Clubs. All members of this A.I.R.C. affiliated Riding Club are members of the A.I.R.C. and are thereby bound by and must abide by the terms of the A.I.R.C. Articles of Association and similarly its Rules and bye laws.
  - v. To further concern itself with any object which will further benefit the horse, horse owner, and user.
  - vi. To enter teams and individual members for regional and national competitions.
  - vii. Members to represent club, region, and association in a fair and sporting manner.

### Membership

5. The membership shall consist of persons who have been accepted by the Committee, have paid the due subscription for the current period, and are within the current A.I.R.C. membership rules.
6. The club year shall begin on January 1<sup>st</sup> and end on December 31<sup>st</sup>.

7. Honorary membership may be conferred by the Committee upon any person deemed by them to have rendered notable service to the Club. No associate member may be a voting member of the Club.
8. The annual subscription fee shall be payable on or before January 1<sup>st</sup> of each year. Any member whose subscription is in arrears shall have his or her name removed from the membership list after written notice to the effect has been sent to him or her.
9. This club is affiliated to the Association of Irish Riding Clubs and as such is a subscriber to its articles of association and rules. This club constitution reflects the terms of the A.I.R.C. articles of association and rules and each member of this club is bound by the terms of this constitution and must abide by same.

As this club is bound by the rules and articles of association of the A.I.R.C. and has agreed to adopt same, as part of the clubs own rules, each member of this club is also bound by both documents and by making an annual application to become a member of this club, that club member has agreed to become an associate, non-voting member of the A.I.R.C. and such a member has agreed to be bound by the A.I.R.C. rules together with the A.I.R.C. articles of association and this clubs constitution.

#### **Officers and Committee**

10. The Committee shall only be elected at the clubs Annual General Meeting.
11. All powers of management of the Club and its affairs shall be vested in the Committee consisting of: the Chairman (**Karen Vicencio**), Secretary (**Victoria Curtin**), Treasurer (**Eva Osojca-Mikuta**), Safety Officer(**Anna Buckley**), PRO(**Eva Osojca-Mikuta**), Grading Officer(**Karen Vicencio**) and between three to five other Committee members. Five, including two officers, shall form a quorum.
12. At the Annual General Meeting one third of the Committee shall retire but can go forward for re-election.
13. The Chairman, Secretary, Treasurer, Safety Officer, PRO, ~~Treasurer~~, Grading Officer shall be elected annually by the Club members at the Annual General Meeting.
14. The decision of the Committee shall be final unless overruled at a General or Extraordinary General Meeting.
15. The Committee shall be the sole authority for the interpretation of the rules and for anything relating to the Club not provided therein and their decision shall be final and binding on the Club members.
16. The Committee may formulate bye-laws for the detailed running of the Club and elect sub-committees for any special activities of the Club which the Committee may authorise.
17. No more than one member of the same household shall be committee members at the same time.

18. The Committee shall have the power to fill any casual vacancy arising amongst members of the Committee, but any person so co-opted shall retain office only until the next following Annual General Meeting and then shall be eligible for re-election.
19. To be eligible for nomination to the Committee, the nominee must have been a member of the club for at least two years. Associate members are not entitled to nominate, vote or stand for election to the Committee.
20. Any Committee Member absents him/herself without good cause from more than 50% of meetings and major club fixtures, shall be deemed to have had his Committee nomination suspended and shall be notified as such.
21. The Committee shall determine the annual subscription rates, having due regard to the financial standing of the Club at that time.
22. The Chairman shall have a deliberative and casting vote.

### **Annual General Meeting**

23. The Annual General Meeting shall be held in the month of October each year to fall in line with the renewals of subscription to AIRC to transact the following business.
  - i. To receive and, if approved, to adopt a statement of the Club's accounts to the end of the preceding year.
  - ii. To elect a new Committee.
  - iii. To deal with any special matter which the Committee may desire to bring before members and to receive suggestions from members for consideration by the Committee.
24. Notice convening the General Meeting shall be sent to the members not less than 14 days before the meeting and shall specify the matters to be dealt with.
25. An Extraordinary General meeting may be called by the Committee, or by request signed by not less than ten members specifying the business to be discussed. The Secretary shall give all members 10 days' notice of the date of such a meeting and shall specify in such notice matters to be dealt with at the meeting.
26. The accidental omission to give notice of a meeting to or the non-receipt of a notice of a meeting by any member shall not invalidate the proceedings of the meeting.
27. The Committee shall meet as and when required by the Chairman.
28. These rules may be added to, repealed or amended by resolution at any Annual or Special General Meeting, provided that no such resolution shall be deemed to have been passed unless carried by a majority of at least two-thirds of the members present and voting thereon, and provided that prior notice has been sent to all members stating the proposed amendment.
29. At any meeting, Full members, Student members and Non-Riding Members shall be entitled to one vote.
30. The Chairman will be entitled to vote only in the case of a tied vote.

31. The provisions of any Article of the Constitution may be waived at a General Meeting by a unanimous vote of the members present.

#### **Finance**

32. All club monies will be banked in an account held in the name of the club.
33. The Club Treasurer will be responsible for the finances of the club.
34. The financial year of the Club shall commence on 1<sup>st</sup> November in each year.
35. An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.
36. Any cheques drawn against club funds should hold the signatures of the Treasurer and up to two other officers.

#### **Competitions**

37. Entries by individual members of the Club for national events shall only be by the permission of the Committee.
38. There shall be no restriction on members using horses from any source to represent the Club.
39. The Club colours should be worn by all members representing the Club in team events.
40. The rules governing all competitions shall be those laid down by the Association of Irish Riding Clubs.
41. The Club, its Committee or persons acting on their behalf shall not be held responsible for any accident or injury to any person, horse or property howsoever caused.
42. Members shall be correctly attired at all Club events. The proper protective headgear must be worn by all riders adhering to current A.I.R.C. regulations.

#### **Discipline**

43. All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary.
44. The Management Committee will meet to hear complaints and has the power to take appropriate disciplinary action including the termination of membership.
45. The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 10 working days of the hearing.
46. There will be the right of appeal to the Committee following disciplinary action being announced. The committee should consider the appeal as soon as possible of the Secretary receiving the appeal.

**Amendments**

47. The constitution will only be changed by a majority of two-thirds of the members present at an AGM or EGM.

**Dissolution**

48. If any General Meeting, a resolution for the dissolution of the Club shall be passed by a majority of two-thirds of the members present and voted thereon, the Committee shall thereupon, or at such future date as shall be specified in such resolution, proceed to realise the property of the club and after the discharge of all liabilities (or rateable in proportion to the amount each member has paid in subscription) among the members and upon the completion of such division the Club shall be dissolved.

**Declaration**

The Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Karen Vicencio  
*Club Chairman*

06/01/2020  
*Date of Approval*

Victoria Curtin  
*Club Secretary*

06/01/2020  
*Date of Approval*